



MATER DEI CATHOLIC COLLEGE

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February 2018

Year 7 2019 Enrolment Interviews

Tuesday, 20 March, Thursday, 22 March and Wednesday, 28 March 2018

3.30pm to 7.00pm

Dear Parents/Carers,

Thank you for your attendance and expression in applying for enrolment at Mater Dei Catholic College.

It would be appreciated if applications for enrolment could be forwarded to the College prior to the Enrolment interview.

All applicants for Year 7, 2019 are required to attend an enrolment interview. The interview will take approximately 30 mins. Middle Leaders including Key Learning Area and House Leaders will interview children of existing Mater Dei Catholic College families and members of the College Leadership Team will interview children of new families. I ask that your son/daughter attend with at least one parent. If not already forwarded with your application, please bring copies of the following documents to the interview:

1. Birth Certificate
2. Immunisation Record
3. Year 5 Naplan
4. Latest school report
5. Baptismal, Reconciliation, Eucharist, Confirmation Certificates (if applicable)
6. Visa (if applicable)
7. Documentation for any Medical and/or Learning Support needs (if applicable)
8. Current Family Court Orders (if applicable)

Prospective boarders are asked to ring Mr Kristoffer Wheeler, Director of Boarding, Mt Erin Boarding School on 02 6925 3074 or kcc-mterin@ww.catholic.edu.au to arrange a convenient time for an interview.

We will be using the SOBS on-line booking system for the upcoming Year 7 2019 interviews. This system is efficient and allows parents to make their bookings conveniently and independently.

Once bookings are made, you are able to print your schedule, and send a confirmation e-mail to yourself. Bookings can also be amended at a later date.

Bookings can be made online from Wednesday, 7 March and will close 24 hours before each interview date.

Instructions on how to access the site are printed on the next page.

Parents who do not have internet access or are unable to attend the scheduled interview times can contact our Student/Enrolment Officer, Michelle Clarke on 02 6923 8300.

We look forward to meeting with you at your interview to discuss all the opportunities that lie ahead for your child at Mater Dei Catholic College.

Best wishes

A handwritten signature in black ink, appearing to read 'Val Thomas', with a long horizontal flourish extending to the right.

Mrs Val Thomas
Principal

SOBS on-line booking Instructions

1. Access this website address: www.sobs.com.au
2. Click on Parent/Teacher Interview Booking
3. **SCHOOL SELECTION**
Click on Change School if you have not logged on to our school before
Mater Dei Catholic College
Parents click here
4. **Parent Registration**
Enter: *Email address*
Enter: *Name*
Enter: *Contact phone number (mobile preferred)*
5. **Student Registration**
Enter: *Child's name*
Child's Year Level: *YR6*

6.

Book Interview

Please note you will need to click onto the interview date that you require

Year 7 2019 Enrolment Interviews #1 – 20-03-15 Tuesday 20 March Term 1 Week 8

Year 7 2019 Enrolment Interviews #2 – 22-03-14 Thursday 22 March Term 1 Week 8

Year 7 2019 Enrolment Interviews #3 – 28-03-13 Wednesday 28 March Term 1 Week 9

Please note:

New families to the College - select Leaders 1-5

Existing families - select Coordinators 1-6

7. Select Leader/Coordinator for Interview (click on a Leader/Coordinator)
If you select Leader/Coordinator 1 and the time you would like to have your interview has already been allocated, please select Leader/Coordinator 2. (There are a number of staff members allocated for the interviews)
8. Click on the time slot
9. Print and/or e-mail

No Internet Access

Please contact Mrs Michelle Clarke at the College Office on 6923 8300 from Monday to Friday between the hours of 8.30am – 4.00pm.